

ORDER FORM

_____ Set(s) of Labels in

_____ Zip Code Order

_____ Alphabetical Order

_____ Set(s) of Membership Rosters in alphabetical order

_____ Set of Dues Cards in alphabetical order

_____ Blank Cards

Expiration Date (if desired)

_____ / _____ / _____

_____ Set(s) of Sojourners

_____ List

_____ Labels

List Zip Codes or ''State Name'' if whole state is desired.

_____ Other - Grand Officers, Life Sponsors,
Constituent Officers, etc.

_____ List

_____ Labels

Specify and describe in detail:

Ordered by: _____ Grand Commandery of _____

Commandery Name and No. _____

Ship to: _____
(Name)

_____ address

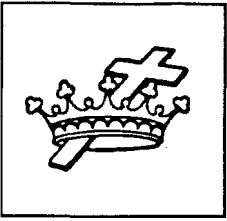
_____ (city) (State) (Zip Code)

(_____)
Daytime Telephone Number

For Delivery: _____
Month Year

Orders being placed will be considered for the specific Commandery ordering unless otherwise indicated.

SHIPPING & HANDLING IS EXTRA



The GRAND ENCAMPMENT of KNIGHTS TEMPLAR of the UNITED STATES of AMERICA ,

CHARLES R. NEUMANN, Grand Recorder
5097 North Elston Avenue, Suite 101
Chicago, Illinois 60630-2460
(773)777-3300

DATA PROCESSING - SERVICES AND RATES

The Grand Encampment is pleased to offer several data processing services. Because the requests for these services must be dove-tailed with the printing of 225,000 constantly changing labels for the Knight Templar magazine each month, it is necessary to remember the following:

1. Please use the order form on the other side to insure that your order is properly filled.
2. ALL services are provided in single form unless otherwise requested.
3. Orders will be prepared during the same month they are received unless otherwise requested.
4. Please DO NOT prepay. An invoice will be included with the order based upon the exact quantity at completion.
5. Minimum order charge is \$1.50.
6. To help expedite your order, please be sure to furnish us with your daytime phone number, in case we have questions.
7. Please fill out the order form carefully and completely.

The RATE SCHEDULE is as follows:

1. LABELS - \$.03 (three cents) per label
2. LISTINGS - \$.01 (one cent) per name
3. DUES CARDS - \$.07 (seven cents) per card

(Please check with your Grand Recorder to determine whether or not dues cards are authorized in your jurisdiction.)

SHIPPING & HANDLING CHARGES WILL BE ADDED FOR ALL ORDERS SHIPPED